

**CHESTNUT RIDGE SCHOOL DISTRICT
Fishertown, Pennsylvania 15539**

REGULAR BOARD MEETING MINUTES

**APRIL 26, 2005
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The Chestnut Ridge School Board met for a regular Board meeting on Tuesday, April 26, 2005, at 8:14 p.m. in the Chestnut Ridge High School library. The following members were present:

Robert Mickle, President
Cecil Cuppett
Annette Godissart
Karen Novak
William Pataki
Robert Sweet
Connie Way
Shane Weyant

Absent was Trudy Barefoot

Also, present were:

Richard Gardill, Business Manager/Board Secretary
George Knisely, High School Principal
Mike Zinobile, Assistant Middle School Principal
Kenneth Grace, Director of Elementary Education
Brian McDermott, Supervisor of Curriculum
Ryan Lehman, Special Education Supervisor
Richard Fisher, Athletic Director
Charles Corle, Supervisor of Building and Grounds
Karen Dively, Secretary to the Business Manager/Assistant Board
Secretary
Danielle Hart, Bedford Gazette reporter
Lou Williams
Melissa McDonald
Carol Oldham
Terry Gordon
Naomi Ellis
Mary Lou Smith
Wayne Davis
Parletta Davis
Tammy Miller
Brad Criswell
Henry Hillegass
Joseph Hillegass

II. QUESTIONS ASKED OF AND BY BOARD MEMBERS

A. SUPERINTENDENT (Mr. McDermott presented)

1. Budget information – Non-instructional budget items.

B. BOARD MEMBERS

1. Robert Sweet expressed his opinion against Act 72 and the wage tax increase (1/10 of 1 percent) for renters and people with two family incomes. He also mentioned the possible downgrading of bonds.
2. A meeting is scheduled on May 17th to discuss Act 72.
3. Karen Novak stated the bond rate is locked in.

C. CHESTNUT RIDGE EDUCATION ASSOCIATION REPRESENTATIVE

1. Lou Williams stated the “meet and discuss” event presented a lot of good ideas.

D. CHESTNUT RIDGE EDUCATIONAL SUPPORT PERSONNEL ASSOCIATION REPRESENTATIVE – nothing

E. PUBLIC

1. Melissa McDonald reported the results of the FBLA state competition and the awards they received.

III. SOLICITOR - absent

IV. OLD BUSINESS/NEW BUSINESS – nothing

V. COMMUNICATIONS

- A. A review of the ESL Program was completed and was found to be in compliance with state and federal laws, guidelines and regulations.
- B. The District received responses from State Representative Jerry Stern and Senator Robert Jubelirer regarding the district’s resolution asking for a delay in the May 2005 deadline to opt in to Act 72.
- C. A note of thanks was received from Diana Giovacchini in appreciation for all the support the district has given their family during the recent passing of Dr. Giovacchini.
- D. Several teachers were acknowledged in the January 16 edition of the Tribune Democrat of “Who’s Who Among America’s Teachers”. The teachers included were Barbara Carrodus, Susan Clark, Francis Harlan, Thomas Iagulli, James McElroy Jr., James Skiles, William Tantorno, Sue Wagner, and Marie Wentz.

- E. Denise Barkman coordinated fundraising efforts for the 2005 Caring Team Campaign. She raised \$634.05, which Highmark Blue Cross Blue Shield has matched. Our team was runner-up and may receive tickets upon availability, to the 2005 Steeler's training camp. The program benefits children who do not have health benefits.
- F. Devin Livingston, 8th grade student, captured 3rd place for his essay he wrote for the "Patriot's Pen". The "Patriot's Pen" is a youth-essay writing contest endorsed by the National Association of Secondary School Principals' and sponsored by the VFW. Devin is only 2nd student at Chestnut Ridge Middle School to win this award.
- G. Students recently competed at the State TSA Conference. The Electronics Research and Experimentation team took 1st place, the Technology Problem Solving team took 3rd place, and the Architectural Model team took 7th place. The first and third place teams have qualified for National Competition to be held June 28 thru July 2 in Chicago, Illinois.
- H. FBLA students recently competed at the State Leadership Conference held April 13-15 at Seven Springs Resort. Our students and chapter brought home three first place awards, two seconds, six thirds, four fourths, and three ninths. This has qualified nine of our students for National Competition in June in Orlando, Florida.
- I. Brandon Onstead, high school student, sent a card to thank the district for allowing him to job shadow with John Short of H.F. Lenz at the Middle School on April 14, 2005.

VI. SPECIAL REPORTS

- A. Athletic Report (ENCLOSURE #1)
- B. Student Activities Account Reports (ENCLOSURE #2)

VII. BILLS AND PAYROLL

A motion was made by Connie Way, seconded by Robert Sweet to approve the following:

- A. The following bills and payrolls for payment:
 - 1. General Fund - \$1,202,811.19 (ENCLOSURE #3)
 - 2. Capital Project Fund - \$1,222,585.74 (ENCLOSURE #4)
 - 3. Cafeteria Fund - \$40,927.86 (ENCLOSURE #5)Total funds for payment are \$2,466,324.79.

On a roll call vote, the following members voted for the motion: R. Mickle, C. Cuppett, A. Godissart, K. Novak, W. Pataki, R. Sweet, C. Way, and S. Weyant. Absent was T. Barefoot. Motion passed.

VIII. CONSENSUS AGENDA

A motion was made by Shane Weyant, seconded by Karen Novak to approve the following, with the exception of tabling item O. Early retirement incentive plans and deleting Item Q, Number 1 –Junior high girls soccer coach – Andrew Cherry (2005-06 only):

- A. The minutes, as submitted by the Board Secretary, of the committee meeting on March 15, 2005, and the regular meeting on March 22, 2005 (ENCLOSURE #6)
- B. The treasurer’s report and monthly revenue report as submitted by the Pleasantville Office of First Commonwealth. (ENCLOSURE #7)
- C. The cafeteria treasurer’s report for March 2005, as submitted by Pamela Feather, with a copy to be attached to the minutes. (ENCLOSURE #8)
- D. The final adoption of Policy #210.1 – Possession and Use of Asthma Inhalers.
- E. The final adoption of Policy #117 – Homebound Instruction.
- F. The following extended learning programs during the summer of 2005:
 - 1. Elementary summer library reading program – one instructor for up to 10 hours per week at \$23.80/24.51 per hour (budgeted) (Literacy and Title I funds)
 - 2. Elementary KinderKamp – coordinator for up to 40 hours, two instructors for up to a combined total of 90 hours, and one instructional aide for up to 70 hours (budgeted) (Title I/Family Literacy funds)
 - 3. Summer band program – two instructors for 125 hours each at \$23.80/24.51 per hour (budgeted) (district funds)
 - 4. Extended School Year program for exceptional students (budgeted) (IDEA funds)
- G. The payment of membership dues for the 2005-06 school year in the amount of \$890 to the Pennsylvania Association of Rural and Small Schools.
- H. Adoption of the following textbooks:
 - High School
 - 1. 26 – *Microsoft Office Front Page: Comprehensive Concepts and Techniques* – Thompson Publishing \$ 1,437.53

2.	28 – <i>First Year Accounting Textbook</i> – Thompson Publishing	1,470.00
3.	75 – <i>Century 21 Computer Keyboarding Essentials</i> – Thompson Publishing	2,625.00
4.	100 – <i>Advance Mathematics</i> – Saxon Publishers	5,500.00
5.	175 – <i>U.S. Government – Democracy in Action</i> – Glencoe/McGraw Hill	10,936.00
6.	185 – <i>Elements of Literature</i> – Holt, Rinehardt, and Winston	<u>12,016.00</u>
	TOTAL	\$33,984.53

Middle School

1.	150 – <i>Harcourt Math Grade 5</i> – Harcourt Publisher	\$ 7,497.00
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Elementary

1.	140 – <i>Harcourt Math Grade 1</i> – Harcourt Publisher	\$ 4,440.00
2.	140 – <i>Harcourt Math Grade 2</i> – Harcourt Publisher	4,440.00
3.	142 – <i>Harcourt Math Grade 3</i> – Harcourt Publisher	<u>4,503.00</u>
	TOTAL	\$13,383.00

- I. The contracts with the Chestnut Ridge Ambulance Association for 2005-06 as follows: (budgeted)
1. Emergency services to the four schools - \$200 for a total of four calls and a renewal fee of \$50 for each additional call, if required
 2. Football season - \$75 per scheduled home game (varsity, junior varsity, and junior high)

J. Insurance rates for 2005-06: (budgeted)

1. Blue Cross and Blue Shield monthly premium rates:

	<u>Traditional</u>	<u>Point of Service</u>	<u>Directblue</u>
Individual	\$ 496.22	\$ 355.26	\$ 376.56
Parent & Child	\$ 1,113.90	\$ 854.26	\$ 905.53
Parent & Children	\$ 1,193.42	\$ 854.26	\$ 905.53
Husband & Wife	\$ 1,341.87	\$ 960.54	\$1,018.18
Family	\$ 1,421.39	\$ 1,017.47	\$1,078.52

2. Dental insurance monthly premium rates – Delta Dental of Pennsylvania:

	<u>Sublocation 0001</u>	<u>Sublocation 0002</u>
Individual	\$14.95	\$22.85
Employee w/one dependent	30.05	46.65
Employee w/more than 1 dependent	51.35	74.55

3. Long term disability monthly premium rates – PSBA Insurance Trust:

\$.36 per \$100 of payroll

- K. The contract with Bedford-Somerset MH/MR to provide school-based services for the period of March 31, 2005 to June 30, 2005 at a rate of \$45 per hour, not to exceed \$2,430 (budgeted) (Accountability Block Grant)

- L. The following field trip requests:

1. Anita Vance, Maria Scott, and students to the State Forensics Speech Competition at Susquehanna University on April 21 to 23 – approximate cost, \$1,327 (budgeted)
2. Kevin Oldham, Lori Sidelinger, and students to participate in the Kennywood Physics Day at Pittsburgh on May 24 – approximate cost \$1,405 (budgeted)

- M. The following requests for use of facilities with the understanding that the district will not be responsible for any costs or injuries, and in accordance with Board Policy #707:

1. Alternative Community Resource Program to use the High School classroom(s) and gymnasium for a summer treatment program for ADHD students, 9 a.m. to 3 p.m., 5 days a week from July 25 to August 26.
2. The Bedford County Autism Support Group to use a classroom and the library at Central Elementary for parental support group meetings from 6:30 to 8:30 p.m. on the first Thursday of each month.

- N. Construction Change Directive No. PC-2 from K & K Plumbing Co., Inc., in an amount not to exceed \$7,200 to furnish and install approximately 250 lineal feet of 8” SDR-35 PVC pipe and fittings.

- O. Early retirement incentive plans: *(item tabled)*

1. The early retirement incentive plan for professional and administrative employees as approved by legal counsel. (To be distributed as soon as received by Attorney Beard.)
2. The early retirement incentive plan for non-instructional employees as approved by legal counsel. (To be distributed as soon as received by Attorney Beard.)

- P. Tenure status for Sharron Gordon effective March 28, 2005.

- Q. To hire the following, pending receipt of all required employment records: (budgeted)
1. Junior high girls soccer coach – Andrew Cherry (2005-06 only) *(item deleted)*
 2. Junior high boys soccer coach – Grant Bischof (2005-06 only)
 3. Matthew Danel, Tracy Bowser, and William Tantorno as summer behind-the-wheel driver education instructors for up to a total of 32 hours per week for eight weeks at a rate of \$23.80/24.51 per hour.
 4. CharylN Lyons and Danielle Lamb as Reading Competition Co-advisors for 2004-05 at a stipend of \$405.18/divided.
- R. The takeover of the autistic program from the Intermediate Unit, and the creation of a teaching position for this program starting with the 2005-06 school year.
- S. The creation of a second Life Skills teaching position starting with the 2005-06 school year.
- T. Requests for leaves:
1. Maria Mannion for a childbearing/childrearing leave starting on April 13, 2005, through the remainder of the current school year.
 2. Kelly Mauk for a childbearing/childrearing leave beginning on or about September 26, 2005, for 12 weeks in accordance with the Family Medical Leave Act (FMLA), Policy #435.
- U. Accept the following resignations:
1. Eugene Snyder as an elementary teacher effective at the start of the 2005-06 school year, August 31, 2005.
 2. Heather Cooper as varsity assistant girls volleyball coach effective immediately.
 3. Kimberly Hengst as Dropout Prevention Coordinator effective April 18, 2005.
- V. The appointment of Daniel T. Novak, DMD, as school dentist for the 2005-06 school year at a fee of \$3.50 per student.
- W. The waiver of the tuition fee for a non-resident 12th grade student ID #5164, to complete the current school year.
- X. The following substitutes for the 2004-05 school year, pending receipt of all required employment records:

Teachers

1. Lisa Bischof – certified - elementary

2. Julia Shaffer – certified – elementary
3. Nicole Young – certified – social studies

Guest Substitute

1. George Lucas, Jr. – may teach all grades and/or subjects

Custodian

1. Gary Weyant

Bus Driver

1. Brad Hillegass – Contractor: James Claycomb

On a roll call vote, the following members voted for the motion: R. Mickle, C. Cuppett, A. Godissart, K. Novak, W. Pataki, R. Sweet, C. Way, and S. Weyant. Absent was T. Barefoot. Motion passed.

IX. SUPERINTENDENT - nothing

X. ANY FURTHER DISCUSSION OR ADDED ITEMS BY BOARD MEMBERS

A motion was made by Cecil Cuppett, seconded by Shane Weyant to accept opt-in for Act 72. Karen Novak stated a decision has to be made by next month. Shane Weyant would like to see the dialog from the attorney on wording for Act. 72. Robert Mickle stated he did not have enough information and would like to see the results of the survey.

A motion was made by Annette Godissart, seconded by Karen Novak to table the motion to opt-in to Act 72.

On a roll call vote, the following members voted to table the motion: R. Mickle, C. Cuppett, A. Godissart, K. Novak, W. Pataki, R. Sweet, C. Way, and S. Weyant. Absent was T. Barefoot. Motion passed.

XI. ADJOURNMENT

A motion was made by Karen Novak, seconded by Connie Way to adjourn the meeting. The meeting adjourned at 8:35 p.m.

President _____
Robert G. Mickle

Secretary _____
Richard A. Gardill

