

CHESTNUT RIDGE SCHOOL DISTRICT
Fishertown, Pennsylvania 15539

REGULAR BOARD MEETING MINUTES

AUGUST 23, 2005
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The Chestnut Ridge School Board met for the regular Board meeting on Tuesday, August 23, 2005, at 8:18 p.m. in the Chestnut Ridge High School library. The following members were present:

Trudy Barefoot
Cecil Cuppett
Annette Godissart
William Pataki
Robert Sweet
Connie Way
Shane Weyant

Absent were Robert Mickle and Karen Novak.

Also, present were:

Thomas Otis, Superintendent
Richard Gardill, Business Manager/Board Secretary
George Knisely, High School Principal
David Goodin, Middle School Principal
William Kanich, Assistant Middle School Principal
Kenneth Grace, Director of Elementary Education
Brian McDermott, Director of Curriculum Development
Ryan Lehman, Supervisor of Special Education
Mark Clevenger, Athletic Director
Charles Corle, Supervisor of Buildings and Grounds
Mary Lou Livingston, Food Service Director
Karen Dively, Secretary to the Business Manager/Assistant Board
Secretary
John Pappas, Eckles Architecture, Inc.
Daniel Engen, Eckles Architecture, Inc.
Les Baer, Arthurs, Lestrangle and Co., Inc.
Jennifer Stup, Bedford Gazette reporter
Colleen Freyvogel, Johnstown Tribune reporter
Carol Oldham
Tammy Miller
Paulette Fleegle
Terry Gordon
Wendy Onstead
Donald Allison
Ann Darrow

II. QUESTIONS ASKED OF AND BY BOARD MEMBERS

A. SUPERINTENDENT

1. Standard and Poor's School Evaluation- Brian McDermott
2. H. F. Lenz Company - John Short
3. Eckles Architecture, Inc. - Daniel Engen and Edna LaMont
4. Arthurs, LeStrange & Co., Inc. - Les Bear

A motion was made to hold an executive session. The regular meeting adjourned at 9:01 p.m. and the Board went into an executive session. The regular meeting reconvened at 9:19 p.m.

B. BOARD MEMBERS - nothing

C. CHESTNUT RIDGE EDUCATION ASSOCIATION REPRESENTATIVE

1. Paulette Fleegle announced that the following new officers:

President: Paulette Fleegle
Vice President: Bradley Criswell
Secretary: Barbara Carrodus
Treasurer: Patricia Harrison
Communications Chairman: Melissa McDonald
PR & R: Tammy Miller
Professional Issues Chairman: Mary Lou Smith

D. CHESTNUT RIDGE EDUCATIONAL SUPPORT PERSONNEL ASSOCIATION REPRESENTATIVE - nothing

E. PUBLIC - nothing

III. SOLICITOR - absentIV. OLD BUSINESS/NEW BUSINESS - no new items for this meeting.V. COMMUNICATIONS

1. A card from the Carl Hawn family thanking the Board and administration for thoughts and beautiful flower arrangement.
2. A letter from Tammy Rodgers asking the Board to accept her resignation with deep regrets. She also thanked everybody at Chestnut Ridge School District for their help, guidance and support. Special thanks was extended to Mr. Knisely and Mr. Goodin for their administrative assistance.

3. A memorandum from Lisa Kohler, Bedford County Literacy Council Coordinator, noting that our local Wal-Mart presented the Literacy Council a Literacy Mini-Grant in the amount of \$1250.
4. A letter from Marcella Pebley, Community Income Development Specialist with the American Cancer Society, thanking Dr. Otis and the Chestnut Ridge School Board for their support with the Chestnut Ridge Relay for Life and the American Cancer Society.
5. A letter from Bruce Boncal, Pennsylvania Future Business Leaders of America, congratulating the Chestnut Ridge School District for having multiple national award winners at the 2005 FBLA National Leadership Conference held in Orlando, Florida. Also, he thanked the School Board and administration for supporting their Future Business Leaders of America members.

VI. SPECIAL REPORTS

- A. Athletic Report – No report this month
- B. Student Activities Account reports **(Enclosure #1)**

VII. BILLS AND PAYROLL

A motion was made by Shane Weyant, seconded by Connie Way to approve the following bills and payrolls for payment:

1. General Fund - \$969,918.30 **(ENCLOSURE #2)**
2. Capital Project Fund - \$1,131,874.13 **(ENCLOSURE #3)**
3. Cafeteria Fund - \$894.85 **(ENCLOSURE #4)**

On a roll call vote, the following members voted for the motion: T. Barefoot, C. Cuppett, A. Godissart, W. Pataki, R. Sweet, C. Way, and S. Weyant. Absent were R. Mickle and K. Novak.
Motion passed.

VIII. CONSENSUS AGENDA

A motion was made by Annette Godissart, seconded by Shane Weyant to approve the following:

- A. The minutes, as submitted by the Board Secretary, of the regular meeting on July 26, 2005. **(ENCLOSURE #5)**
- B. The treasurer's report and monthly revenue report as submitted by the Pleasantville Office of First Commonwealth. **(ENCLOSURE #6)**

- C. The cafeteria treasurer's report for June 2005, as submitted by Pamela Feather, with a copy to be attached to the minutes.
 - No report this month
- D. The adoption of the District Goals for 2005-06.
- E. The Head Start Program contract with Allegheny Lutheran Social Ministries at a cost of \$60,000 (budgeted) (Title I funds)
- F. Conference request:
 - 1. Brian McDermott to the Leadership Bedford County training for 13 sessions throughout the year - approximate cost, \$1,500 (budgeted)
- G. The following change orders: (budgeted) (Capital Project Fund)
 - 1. #F-1 McCartney's - deduct \$2,832.00 - credit on Bid #2 for (1) box storage unit, (1) legal/letter size file unit, and whole unit length change
 - 2. #F-1 P.E.M. Co. - deduct \$12,594.00 - credit for Bids 6, 8, 9A and 15 per backup letter dated 5/27/05 Item A
 - 3. #F-2 P.E.M. Co. - add \$7,359.00 - additional costs for (15) stack chairs and (33) executive stack chairs
 - 4. #E-13 Stelco, Inc. - add \$651.47 - labor and materials for additional costs associated with providing and installing wiring for telephone and data to some of the temporary offices
 - 5. #G-15 A. G. Cullen, Inc. - add \$8,110.44 - labor and material for additional costs associated with removing and replacing 36 lf of masonry at the kitchen corridor wall and reinstall an 8" block wall to the underside of the deck
- H. Resignations:
 - 1. Erin McIlInay as a special education teacher effective July 26, 2005
 - 2. Linda A. Shaffer as a part-time cafeteria worker effective September 9, 2005
 - 3. Barbara Carrodus as the TATU advisor
- I. Approval of the following as mentor teachers for the 2005-06 school year at a stipend of \$417.34 per mentor: (budgeted)
 - 1. Nadine Glass for Jennifer Dibert
 - 2. Duane Cleveland for Jason Tew
 - 3. Linda Ehko and Vicki Oster for Tina Smith (\$208.67 each)

4. Beth Ruffley for Laura Beach
 5. Mary Walter for Christopher Cooper
 6. Teressa Dibert for Tammy Johnson
 7. Melissa McDonald for John Morbitzer
 8. Janis Helsel for Angela Wyles
 9. Mary Walter for Maria Scott
 10. Sandra Ziegler for John Rocco (1st semester only - \$208.67)
 11. Cynthia Clark for Elisabeth Emerick
- J. Approval of the following second year teachers to participate in the Intermediate Unit 8 Induction Program: (budgeted)
1. Elisabeth Emerick
 2. John Morbitzer
 3. John Rocco
 4. Maria Scott
 5. Angela Wyles
- K. Approval of the following new teachers to participate in the Intermediate Unit 8 Induction Program: (budgeted)
1. Laura Beach
 2. Christopher Cooper
 3. Jennifer Dibert
 4. Tammy Johnson
 5. Tina Smith
 6. Jason Tew
- L. The request from Leslie Mickey for extended medical leave without pay from the start of the 2005-06 school year through January 1, 2006.
- M. Approval of Denise Solensky's placement on the Master's Degree salary schedule at an increase of \$1,000 effective with the 2005-06 school year
- N. Approval of the following volunteers, pending receipt of required clearances:
1. Brianna Halkovic – girls volleyball
 2. Rick McDannel - football

On a roll call vote, the following members voted for the motion: T. Barefoot, C. Cuppett, A. Godissart, W. Pataki, R. Sweet, C. Way, and S. Weyant. Absent were R. Mickle and K. Novak.

Motion passed.

IX. SUPERINTENDENT

A. Employment of personnel

A motion was made by Trudy Barefoot, seconded by Connie Way to approve the employment of the following personnel: (budgeted)

1. Mary Lou Smith as FBLA Assistant Advisor at a stipend of \$688.61
2. Donald Howsare as a full-time, 9-month custodian, at an hourly rate in accordance with the collective bargaining agreement

On a roll call vote, the following members voted for the motion: T. Barefoot, C. Cuppett, A. Godissart, W. Pataki, R. Sweet, C. Way, and S. Weyant. Absent were R. Mickle and K. Novak. Motion passed.

B. Bus Drivers, Substitutes, and Instructors Lists

A motion was made by Shane Weyant, seconded by Trudy Barefoot to approve the following lists for the 2005-06 school year: (budgeted)

1. Bus drivers and substitutes **(Enclosure #7)**
2. Teacher substitutes **(Enclosure #8)**
3. Custodian substitutes **(Enclosure #9)**
4. Cafeteria substitutes **(Enclosure #10)**
5. Secretarial substitutes **(Enclosure #11)**
6. Aide substitutes **(Enclosure #12)**
7. Saturday and evening class instructors **(Enclosure #13)**
8. Homebound instruction teachers **(Enclosure #14)**

On a roll call vote, the following members voted for the motion: T. Barefoot, C. Cuppett, A. Godissart, W. Pataki, R. Sweet, C. Way, and S. Weyant. Absent were R. Mickle and K. Novak. Motion passed.

C. Human and Social Services Coordinator

1. A motion was made by Connie Way, seconded by Annette Godissart to approve rescinding the motion to hire Kathy Miller as the Human and Social Services Coordinator.

On a roll call vote, the following members voted for the motion: T. Barefoot, C. Cuppett, A. Godissart, W. Pataki, R. Sweet, C. Way, and S. Weyant. Absent were R. Mickle and K. Novak. Motion passed.

2. A motion was made by Trudy Barefoot, seconded by Annette Godissart to approve the employment of Lisa Hoffman as the Human and Social Services Coordinator for up to 40 hours per week, at a rate of \$18.00 per hour. (budgeted) (grant funded)

On a roll call vote, the following members voted for the motion: T. Barefoot, C. Cuppett, A. Godissart, W. Pataki, R. Sweet, C. Way, and S. Weyant. Absent were R. Mickle and K. Novak. Motion passed.

D. Transportation

A motion was made by Shane Weyant, seconded by Annette Godissart to approve James Claycomb's request for a \$.10 per mile increase to provide transportation for the 21st Century Program due to increasing operational costs. (budgeted) (21st Century Program funds)

On a roll call vote, the following members voted for the motion: T. Barefoot, C. Cuppett, A. Godissart, W. Pataki, R. Sweet, C. Way, and S. Weyant. Absent were R. Mickle and K. Novak. Motion passed.

E. Resignation

A motion was made by Trudy Barefoot, seconded by Connie Way to approve Lee Ann Fisanick's resignation as a mathematics teacher effective immediately.

On a roll call vote, the following members voted for the motion: T. Barefoot, C. Cuppett, A. Godissart, W. Pataki, R. Sweet, C. Way, and S. Weyant. Absent were R. Mickle and K. Novak. Motion passed.

F. Employment of Personnel

1. A motion was made by Connie Way, seconded by William Pataki to approve the employment of Justin Keel as a mathematics teacher at a starting salary of \$30,000. (budgeted)

On a roll call vote, the following members voted for the motion: T. Barefoot, C. Cuppett, W. Pataki, R. Sweet, C. Way, and S. Weyant. Abstaining was A. Godissart. Absent were R. Mickle and K. Novak. Motion passed.

2. A motion was made by Trudy Barefoot, seconded by Annette Godissart to approve the employment of Jennifer Romano as the TATU advisor at a stipend of \$688.61. (budgeted)

On a roll call vote, the following members voted for the motion: T. Barefoot, C. Cuppett, A. Godissart, W. Pataki, R. Sweet, C. Way, and S. Weyant. Absent were R. Mickle and K. Novak. Motion passed.

3. A motion was made by Shane Weyant, seconded by Trudy Barefoot to approve the employment of Susan Dupstadt as the Middle School Yearbook Advisor at a stipend of \$612.10. (budgeted)

On a roll call vote, the following members voted for the motion: T. Barefoot, C. Cuppett, A. Godissart, W. Pataki, R. Sweet, C. Way, and S. Weyant. Absent were R. Mickle and K. Novak. Motion passed.

G. Request for Leave

A motion was made by Trudy Barefoot, seconded by Annette Godissart to approve Maria Mannion's request for childrearing leave without pay from August 31 through October 17, 2005.

On a roll call vote, the following members voted for the motion: T. Barefoot, C. Cuppett, A. Godissart, W. Pataki, R. Sweet, C. Way, and S. Weyant. Absent were R. Mickle and K. Novak. Motion passed.

H. Resignation of Aide

A motion was made by Connie Way, seconded by Annette Godissart to approve Kathy Wagner's resignation as a part-time aide effective August 29, 2005.

On a roll call vote, the following members voted for the motion: T. Barefoot, C. Cuppett, A. Godissart, W. Pataki, R. Sweet, C. Way, and S. Weyant. Absent were R. Mickle and K. Novak. Motion passed.

A motion was made by William Pataki, seconded by Trudy Barefoot to table agenda items I. High School Renovation/Addition Project, J. Employment of Architect, and K. Owner's Representative Services.

I. High School Renovation/Additions Project

Moved to table proceeding with the High School as the next building renovation project for the school district.

J. Employment of Architect

Moved to table the hiring of Eckles Architecture, Inc., as the architect for the High School renovation/additions project, contingent upon negotiating a contract acceptable to the Board and its legal counsel.

K. Owner's Representative Services

Moved to table H. F. Lenz to provide owner's representative services for the High School renovation/additions project, contingent upon negotiating a contract acceptable to the Board and its legal counsel.

On a roll call vote, the following members voted to table agenda items I., J. and K.: T. Barefoot, W. Pataki, C. Way, and S. Weyant. Voting against the motion were: C. Cuppett, A. Godissart, and R. Sweet. Absent were R. Mickle and K. Novak. Motion passed.

L. Request for Leave

A motion was made by Trudy Barefoot, seconded by Annette Godissart to approve Elisabeth Emerick's request for childrearing leave without pay effective September 1, 2005 through October 31, 2005.

On a roll call vote, the following members voted for the motion: T. Barefoot, C. Cuppett, A. Godissart, W. Pataki, R. Sweet, C. Way, and S. Weyant. Absent were R. Mickle and K. Novak. Motion passed.

M. Resignation

1. A motion was made by Connie Way, seconded by Trudy Barefoot to approve Tammy Rodger's resignation as art teacher thirty days from this date or until a replacement

is found.

On a roll call vote, the following members voted for the motion: T. Barefoot, C. Cuppett, A. Godissart, W. Pataki, R. Sweet, C. Way, and S. Weyant. Absent were R. Mickle and K. Novak. Motion passed.

2. A motion was made by Trudy Barefoot, seconded by Annette Godissart to approve Bryan Schreyer's resignation as business education teacher thirty days from this date or until a replacement is found.

On a roll call vote, the following members voted for the motion: T. Barefoot, C. Cuppett, A. Godissart, W. Pataki, R. Sweet, C. Way, and S. Weyant. Absent were R. Mickle and K. Novak. Motion passed.

3. A motion was made by Trudy Barefoot, seconded by Annette Godissart to approve Paulette Fleegle's resignation as National Junior Honor Society Advisor effective immediately.

On a roll call vote, the following members voted for the motion: T. Barefoot, C. Cuppett, A. Godissart, W. Pataki, R. Sweet, C. Way, and S. Weyant. Absent were R. Mickle and K. Novak. Motion passed.

X. ANY FURTHER DISCUSSION OR ADDED ITEMS BY BOARD MEMBERS - nothing

XI. ADJOURNMENT

A motion was made by Trudy Barefoot, seconded by Shane Weyant to adjourn the meeting. The meeting adjourned at 9:34 p.m.

Information Item:

1. **ACT 72: THE NEXT STEP** meeting is scheduled for September 29 at Altoona. If any board member is interested in attending, please notify Edna Hawn by September 22.

President _____
Robert G. Mickle

Secretary _____
Richard A. Gardill